

CHELSEA SCHOOL DISTRICT  
ATHLETIC CODE OF CONDUCT



2017-2018

# ATHLETIC CODE OF CONDUCT

Student-athletes will be governed by the athletic code from their first day of involvement in interscholastic athletics through graduation from high school. It is important to emphasize that all athletes are covered by the "code" the entire "calendar year."

All athletes who represent the Chelsea School District at any grade level must adhere to the athletic code. For the purposes of the rules, athletes are defined as members of all interscholastic teams, cheerleaders, managers, and other students who act as support personnel to any of the above teams.

High school students are responsible for following board policy, the high school student handbook and the athletic code of conduct. Middle school students are responsible for adhering to board policy, the middle school student handbook and the athletic code of conduct portions referring to middle school students. Middle school student disciplinary actions will start over with the student's first day of high school competition, unless the Athletic Director determines the severity or repetitiveness of the middle school student's misbehavior warrants continuous implementation of disciplinary steps. In the event of any inconsistency between the Code of Conduct in the Student-Parent Handbook and this Athletic Code, the Student-Parent Handbook rules always take precedence.

## 1. Introduction

It is the purpose of the Chelsea School District Athletic Department to provide and promote inter-scholastic athletics for the young men and women of the District. The Athletic Department is responsible to the Chelsea Board of Education and the Michigan High School Athletic Association.

The Athletic Department offers a wide variety of activities for the students of the District. Through athletics, the young men and women will be provided an opportunity to grow and mature physically, mentally and socially.

In order to have an efficient program, certain policies and procedures are established. ***Any team rules that may differ from the general policy are to be presented to the prospective team members in writing at their first squad meeting. These rules may never be less demanding than the general policy; and must be approved by the Athletic Director (or Assistant Principal).***

## 2. Responsibilities of the Athlete

There are responsibilities that the student-athlete must impose upon oneself in order for successful and competitive athletic traditions to become a reality. You alone will have to decide if you want to live up to the responsibilities and training rules to become a champion. In the simplest of terms, each and every student-athlete must make a commitment for a championship athletic program.

**Responsibility to Yourself** - The student-athlete must broaden and develop strength of character. Your studies, participation in other extra-curricular activities, as well as athletics, assist you in getting the greatest possible gain from your high school experiences, while at the same time preparing you for life.

**Responsibility to Your School** - Chelsea High School will maintain a position as an outstanding high school when you do your best in whatever you engage. By participating in athletics to the maximum of your ability, you are contributing to the reputation of your school and the School District.

You automatically assume a leadership role when you are on an athletic team. The student body and citizens of the community know you. The spotlight is on, and it is focused on you. Because of this leadership role, you can contribute greatly to our school spirit and community pride. Make your school proud of you, and your community proud of your school by your performance and devotion.

**Responsibility to Your Home** - When you know that you have lived up to all of the training rules, that you have practiced to the best of your ability, and that you have played the game "all out," you and your family can be justly proud.

**Responsibility to Your Team** - "A house divided cannot stand." The same is true with your team. It takes only one of the squad not willing to work to his/her fullest ability for the squad to weaken in spirit and actual performance.

## 3. MHSAA Regulations

*(What follows are excerpts from the MHSAA Handbook. For further clarification please see your coach or the Athletic Director.)*

### Eligibility

To be eligible, a senior high school student must comply with the following rules.

#### 1. Enrollment

Must be enrolled in a high school no later than the fourth Friday after Labor Day (*1st Semester*) or the fourth Friday of February (*2nd Semester*). A student must be enrolled in the school for which he or she competes.

#### Age

Must be under nineteen (19) years of age, except that a student whose nineteenth (19th) birthday occurs on or after September 1st of a current school year is eligible for the balance of that school year.

#### Physical Examination

Have passed a current year physical examination. Record must be on file in the athletic office. Current year commences the first day after the school year closes in the spring for summer vacation. A physician's statement for the current school year is interpreted as any physical examination given on or after April 15th of the previous school year.

#### Trimesters of Competition

Have not more than twelve trimesters of competition in a sport in a four-year high school.

#### 2. Trimesters of Enrollment

Not have been enrolled for more than twelve trimesters in grades nine to twelve, inclusive. Three weeks enrollment or participation in one or more athletic contests constitutes a trimester of enrollment.

#### 3. Undergraduate Standing

Not be a high school graduate.

#### 4. Transfer Students

Generally, have had an accompanying change of residence by the student's parent, guardian or other person with whom the athlete has been living during the period of his or her last high school enrollment, into the district or service area of the school, to be eligible during the first semester in attendance. Any/All transfer students should see the Athletic Director immediately after enrolling at Chelsea High School. No transfer students may compete in an athletic contest without the written support of the Athletic Director. NO EXCEPTIONS.

## 5. Awards

A student may accept, for participation in athletics, a symbolic or merchandise award which does not have a fair market value or cost in excess of \$25.00.

Athletes accepting memberships, privileges, services, negotiable certificates or money are in violation. For amateur practices, may not have accepted money, merchandise, memberships, privileges, services or other valuable consideration for participating in any form of athletics, sports, or games, or for officiating inter-scholastic athletic contests, or have signed a professional athletic contract. (*Reinstatement will not be considered for one year.*)

## 6. Limited Team Membership

A student who, after practicing with or participating in an athletic contest or scrimmage as a member of a high school athletic team, participates in athletic competition not sponsored by his or her school in the same sport during the same season, shall become ineligible for a minimum of the next three (3) contests/days of competition and maximum of the remainder of that season in that school year. **There are exceptions to this MHSAA policy-please see your coach or Athletic Director for clarification.**

# ACADEMIC ATHLETIC ELIGIBILITY GUIDELINES

## MHSAA ACADEMIC ELIGIBILITY POLICY

These changes were approved by the MHSAA Representative Council on Dec. 5, 2008, after more than two years of discussion throughout the MHSAA's diverse constituency. As always, MHSAA member schools may apply higher standards and longer periods of ineligibility than the MHSAA minimum standard.

### Previous Academic Credit Record

No student shall compete in any athletic contest who does not have to his or her credit in the official records of the school to be represented, at least twenty (20) credit hours of work for the last semester/trimester during which he or she shall have been enrolled in grades 9 to 12, inclusive. A student entering the 9<sup>th</sup> grade for the first time, except those who had eligibility advanced under the MHSAA ruling, may compete without reference to his/her record in the 8<sup>th</sup> grade.

The minimum academic standard for athletic eligibility is "66 percent of credit load potential for a full-time student," and the period of ineligibility following a deficiency at the end of a term is "the next trimester".

- For a Chelsea High School student, this means an athlete must pass 4 out of 5 classes. (Any student with a release period in his/her schedule must pass all 4 classes.)

### Current Academic Credit Record

Academic eligibility checks of not more than 10 weeks are required. If a student is not passing at least twenty (20) credit hours (4 classes) when checked, that student is ineligible for competition until the next check but not less than for the next Monday through Sunday. If the next eligibility check reveals the student is still not passing at least twenty (20) credit hours (4 classes), that student is ineligible for competition for not less than the next Monday through Sunday, and so on until the student is passing twenty (20) credit hours (4 classes) from the start of the semester or trimester through the most recent eligibility check.

## CHELSEA HIGH SCHOOL ACADEMIC ELIGIBILITY POLICY

- Pass 4/5 Classes (Any student with a release period in his/her schedule must pass all 4 classes.)
- 2 D Grades (*D+*, *D*, *D-*) will Equal one Failure For the purpose of athletic eligibility, a student's grade must be considered his cumulative grade in the class from the first day of the term. The Athletic Director will monitor grades at each term, at progress report time, and periodically between these dates. If a student is eligible (*at the end of the term*) by MHSAA standards, but ineligible by Chelsea High School regulations, such student-athlete will be withheld from competition until three (3) weeks of the succeeding term. If eligible, student athletes may begin competing. If still ineligible at the three-week check, student athletes will be re-evaluated weekly.
- Students ineligible by MHSAA standards at the term's end will be withheld from athletic competition the succeeding term.
  - If the student completes summer school, correspondence courses or online courses which the school accepts for credit, this restores eligibility because the student has now passed four classes in the previous trimester. The student will be eligible when the grades become part of the student's transcript.

## 4. Awards

Awards are earned. Participation does not necessarily qualify a student-athlete for an award. In order to receive an award for any sport, you must be academically eligible and not be on suspension for athletic code or Chelsea school code violations at the conclusion of the season. The season is concluded when the coach releases the athlete from the program either after competition or after the awards presentation (*whichever date is the latest*).

Each sport has certain criteria to be met. These criteria are to be discussed by the coach at the team meeting when the season begins.

1. **Numerals** - Any athlete who qualifies as a member of a Freshman Team receives numerals as an initial award. Any athlete who qualifies for Varsity and/or Junior Varsity (*JV*) awards and has not received numerals, also receives the numerals in addition to the qualifying award. **Numerals are awarded only once.**
2. **VARSITY** The initial Varsity award is the 8-inch Chelsea "C." The **varsity letter is presented only once.**

## 5. Insurance

The Chelsea School District does not carry accident insurance for the students. Secondary insurance may be purchased through the school district. Parents should contact the athletic office for information regarding this option.

## 6. Equipment and Lockers

All equipment issued to the student for athletic participation is the property of the Chelsea School District. The student is financially responsible for all that is issued.

Each athlete is required to check his/her equipment daily and report any problems to their coach. Failure to comply, may result in injury (*i.e., football equipment*).

Keep all your equipment clean. Wash your practice gear frequently. Protective pads should also be cleaned on a regular basis.

All equipment is to be used properly.

Keep your locker clean. This will help keep your equipment aired and also help reduce a major cause for theft—the *messy locker*. You are responsible for maintaining the condition of your locker.

## 7. Training Room

All athletes are required to report any injury to the trainer/coach.

The coach and trainer are to know if the athlete is taking any type of medication.

The coach and trainer need to know of any medical problems or concerns such as diabetes or epilepsy, etc.

When a student-athlete sees a doctor, a progress report as to practice capabilities is to be given to the coach/trainer.

Tape and training room supplies are expensive. They are to be used properly and with the permission of a coach or trainer.

Take care of your body; shower properly and report any skin infections to the trainer and your coach.

Put all refuse and used tape in trash containers.

## 8. Participation

Students may compete in only one sport at a time during the same athletic season. Exceptions may be granted with permission from parents, coaches and Athletic Director.

*A student who quits one sport (in good standing) may join another team in the same athletic season if the change is made prior to the first athletic contest. Also, coaches must recommend the change to the Athletic Director, who must then act on the transfer.*

**A STUDENT WHO QUILTS A SPORT MAY NOT PRACTICE FOR ANY OTHER SPORT WITHOUT PERMISSION FROM BOTH COACHES AND THE ATHLETIC DIRECTOR.**

## 9. Travel

The standards of good conduct as established by the coach are expected at all times while on trips.

All rules and regulations pertaining to the District bus codes are to be adhered to on athletic trips.

Appropriate dress, which is established by the coach, is a must on all trips.

**When bus transportation is provided and a parent desires to take his/her son or daughter home with them after an athletic event, the parent transportation form must be completed prior to the event.**

## 10. Attendance

*The athlete must be present at all games and practices as designated by the coach unless absent from school due to personal illness or excused by the coach prior to the absence.*

*The athlete must be in classroom attendance all day in order to dress and participate in an athletic contest that day, unless excused by a prearranged special excuse. Under emergency circumstances, exceptions to this rule **may be granted** by the Athletic Director, Principal or Assistant Principal. The coach is to be notified of the granting of the waiver.*

A student may not practice if not present for periods 3,4,5, unless excused by a prearranged special excuse.

- **Tardy/Absent Policy**

- A student missing more than 30 minutes of a class is considered absent from the class.

- If a student is absent, yet plays in a competition, he/she would be withheld from the next date of competition.

## 11. General Training Rules

You are required to live by and abide by the standards set forth in the *Chelsea High School Student/Parent Handbook*. You may not participate in any athletic contests or practices until all school suspensions (*including in-school suspensions: ISS*) have been served for violation against the standards of conduct.

Student-athletes are representing the Chelsea School District and must maintain a standard of exemplary conduct. You are required to exhibit good sportsmanship and citizenship at all times. Failure to do so may be cause for disciplinary action by the coach, or Athletic Director.

Take care of your body. Do not affect your opportunity to contribute to the Bulldog winning effort by being irresponsible in your health habits.

## 12. Violations and Athletic Suspensions

Athletic Code of Conduct violations may result in up to dismissal from the team for the duration of the season or permanent removal from athletics. These violations include:

- Buying or selling alcohol or drugs
- Weapons violation
- Theft/stealing
- Destruction of property
- Violations of the law
- Violations of the *Student/Parent Handbook*
- Insubordination
- Vandalism
- Falsifying excuses or records
- Conduct injurious to the proper discipline and general welfare of the District, its students, property, and staff
- Conduct injurious to the proper operation and conduct of the schools
- Travel and attendance infractions
- Team rule infractions

Disciplinary action will be based on the severity of the infraction as determined by the administrator responsible.

*The above violations are not considered to be a complete list. Any conduct deemed detrimental to the Chelsea Schools or its athletic program is grounds for disciplinary action. Disciplinary action may be taken whether or not legal proceedings or action are pursued outside of school district authority.*

## 13. Tobacco, Alcohol and Other Drugs

The use, possession, sale, distribution or being under the influence of drugs, alcohol, tobacco products or other chemicals (including drug paraphernalia and look-a-likes) is strictly prohibited.

### Part A – Tobacco

Any student-athlete found to violate the rule with respect to tobacco will be disciplined as follows for both high school and middle school students:

- 1<sup>st</sup> offense - 10-day athletic suspension\*
- 2<sup>nd</sup> offense - 20-day athletic suspension\*
- 3<sup>rd</sup> offense - 30-day athletic suspension\*

### Part B – Alcohol and Other Drugs

**These offenses will be cumulative throughout the student-athlete's high school career. Middle school violations will not carry over to high school.**

Any student-athlete found to violate the rule with respect to alcohol or drugs will be disciplined as follows:

- 1<sup>st</sup> offense - 30 day high school athletic suspension\* / 20 day middle school athletic suspension\*  
Chemical use assessment required and treatment recommendation followed  
Failure to adhere to the recommendations will increase the athletic suspension to 60-days
- 2<sup>nd</sup> offense - 60 day high school athletic suspension\* / 40 day middle school athletic suspension\*  
Chemical use assessment required and treatment recommendation followed  
Failure to adhere to the recommendations will increase the athletic suspension to loss of eligibility for athletic participation for the remainder of his/her high school years
- 3<sup>rd</sup> offense - Loss of eligibility for athletic participation for the remainder of his/her high school and middle school years. (A middle school student may regain eligibility in ninth grade upon the recommendation of the Athletic Director.)

#### \*Clarification of athletic suspension:

- a. Days of athletic suspension are defined as calendar days.
- b. Days will only count if the student-athlete completes the athletic season as determined by the coach and athletic director.
- c. If the full number of days is not completed in the current season, the athletic suspension will continue into the next season of athletics in which the student-athlete fully participates.
- d. The student-athlete must attend and participate in all practices throughout his/her athletic suspension.
- e. The student-athlete may attend the contest on game days but **MUST** be dressed in street clothes and may not participate in any manner.

In all cases, the Chelsea High School Code of Conduct supersedes the Athletic Code of Conduct.

#### **Self-Reporting Policy**

We encourage students to self-report violations therefore taking responsibility for their actions. Student-athletes "self-reporting" guidelines are as follows:

- a. Self-reporting only applies on the first offense.
- b. If the student self-reports, the athletic days of suspension will be reduced to 7-days for tobacco offenses and 15-days for alcohol and other drug offenses for both high school and middle school students.
- c. Self-reporting must be made to a coach, Athletic Director, or other high school administrator.
- d. The act of self-reporting must occur before the investigation into an alleged rule violation(s) begins.

#### **14. Investigation of Training Rules Violations**

If a student-athlete is reported in violation of these rules, one or more of the following will investigate the case: the coach, the Athletic Director, the Assistant Principal, or those hired or appointed by the same. If the circumstances of the investigation do not substantiate the accusations, the source of the accusation will be notified and the case will be dropped.

If the circumstances of the investigation substantiate the accusations, the following process will take place:

- The student-athlete/parents will be notified of the accusation.
- The student-athlete/parents may present information or evidence regarding the accusations.
- The student-athlete/parents and the coach will be notified of the decision and any disciplinary action.
- The student-athlete/parents may appeal. The appeal is made to the building Principal, and then to the Superintendent of schools. Final appeal is to the Board of Education.